

MANDATORY AND VENDOR EVALUATION CRITERIA – AMENDED

LOT I: FIRE SAFETY TRAINING AND FIRE EQUIPMENT MAINTENANCE

TABLE 1: (MANDATORY DOCUMENTS)	
1	<ul style="list-style-type: none"> ▪ Form of Tender duly filled, signed and stamped. ▪ A detailed signed & stamped price schedule for services.
	<ul style="list-style-type: none"> ▪ Tender Security of Kshs 500,000.00 - valid for 365 days from the date of tender closing. ▪ Power of Attorney (except for sole proprietors) ▪ CR12 not older than 6months (bidders can generate from ecitizen) <p><i>NB: Original tender security MUST be deposited in the TENDER SECURITY BOX found at Times Tower, Ground Floor before the tender closure date and time.</i></p>
2	<p>Company Profile</p> <ul style="list-style-type: none"> ▪ Certificate of Incorporation/ Registration.
3.	<p>The Bidder to be registered with NITA and approved to offer the following trainings</p> <ul style="list-style-type: none"> ▪ First Aid, ▪ Fire Safety, ▪ Occupational Safety and Health.
4.	<p>Financial Resources Certified copies of audited accounts for three (3) consecutive years with an annual turnover of Kshs. 100 Million for each financial year i.e. (2018, 2019, 2020 or 2019, 2020,2021)</p>
5.	A valid Tax Compliance Certificate
6	Site visit Certificate certified by KRA representatives for all listed stations except Lamu Port and Nadapal.
7	NSSF Current Compliance certificate
8	NHIF Current Compliance certificate,
9	Certified trainer by the Director of Occupational Safety and Health Services in Occupation Health and Safety
11	Valid NCA 6 and above in Electrical or Electronic Installation
12	A Valid NCA 6 and above practicing license in Electrical or Electronic Installation
13	Certified trainer by the Director of Occupational Safety and Health Services in First Aid Providers
14	Certified trainer by the Director of Occupational Safety and Health Services in Fire Safety,

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- 15. Tenderers must fill the following forms found under Section IV – Tendering Forms.**
- Tenderer's Eligibility - Confidential Business Questionnaire
 - Certificate of Independent Tender Determination
 - Self-Declaration Forms - SD1
 - Self-Declaration that the Person/Tenderer will not engage in any Corrupt or Fraudulent Practice. – SD2
 - Declaration and Commitment to the Code of Ethics

LOT 1:VENDOR EVALUATION CRITERIA

Description of Criteria	Maximum Score
<p style="text-align: center;">Company Profile</p> <p>Proof of collaboration with County Governments. Attach letters showing any form of collaboration with the county Governments.</p> <p>a) 36 County Government (11 marks)</p> <p>b) 26 County Government (9 marks)</p> <p>c) 16 County Government (6 marks)</p> <p>d) 10 County Government (2 marks)</p> <p>e) 1 to 9 County Government (1 mark)</p>	11
<p style="text-align: center;">Managerial and Key Personnel Competency Profiles</p> <ul style="list-style-type: none"> • Three (3) key staff with a minimum diploma Qualification in fire safety or Engineering in any field. Attach staff CVs accompanied by academic/professional certificate. (1 each Mark) 	3
<p style="text-align: center;">Physical Facilities</p> <ul style="list-style-type: none"> ▪ Proof of minimum of Four motor vehicles for movement of staff and the tools of work (1 Marks each). Attach logbooks or lease hire of vehicles 	4
<p>Experience</p> <p>Proof of having provided fire and safety services to two organizations in the last 5 years. (1mark each)</p> <p>Attach LSO/ contract,/recommendation letter/ completion indicating the cost of service rendered, a contact person, email address and telephone number of the contact person</p>	2
Total Score	20
Cut off score	15

Tender Evaluation Weighting Criteria

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The tender evaluation criteria is weighted as follows

Criteria	Maximum Score/Requirement	Cut-Off Score
Tender Responsiveness	Mandatory	Met all the requirements
Vendor Evaluation	20	15
Technical Specifications	80	75
Total	100	90
Financial Evaluation	To be awarded to the lowest evaluated bidder	
Post Qualification Evaluation	KRA has an option to obtain information from the bidders proposed past clients to ascertain the bidder's ability to undertake the proposed project.	

LOT II: INTEGRATED SECURITY SYSTEM

TECHNICAL SPECIFICATIONS FOR INTEGRATED SECURITY SYSTEM

TABLE 1: (MANDATORY DOCUMENTS)	
1	<ul style="list-style-type: none"> ▪ Form of Tender duly filled, signed and stamped. ▪ A detailed signed & stamped price schedule for services.
2	Tender Security of Kshs 300,000.00 - valid for 365 days from the date of tender closing. <i>NB: Original tender security MUST be deposited in the TENDER SECURITY BOX found at Times Tower, Ground Floor before the tender closure date and time</i>
3	Power of Attorney (except for sole proprietors)
4	CR12 certificate valid within the last 6 months (bidders can generate from ecitizen)
5	Company Profile <ul style="list-style-type: none"> ▪ Certificate of Incorporation/ Registration.
6	Valid Original Equipment Manufacturer (OEM) Authorization (Access Control System and CCTV) for the primary site (Times Tower)
7	Certified copies of audited accounts for three (3) consecutive years with an annual turnover of Kshs. 50 Million for each financial year i.e. (2018, 2019, 2020 or 2019, 2020,2021)
8	Social Obligations Submit certificate of compliance for the following; <ul style="list-style-type: none"> ▪ A valid Tax Compliance Certificate
9	Site visit Certificate certified by KRA representatives for all listed stations
10	NSSF Current Compliance certificate
11	NHIF Current Compliance certificate

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12	Valid EPRA Class A-1 License
13	Valid NCA 6 and above - Electrical Installation; Electronic; Installation of Uninterrupted Power Supply Systems (UPS), Automatic Voltage Regulators (AVR) and Surge Protectors
14	Valid NCA 6 and above Practicing license- Electrical Installation; Electronic; Installation of Uninterrupted Power Supply Systems (UPS), Automatic Voltage Regulators (AVR) and Surge Protectors
15.	<p>Tenderers must fill the following forms found under Section IV – Tendering Forms.</p> <ul style="list-style-type: none"> • Tenderer's Eligibility - Confidential Business Questionnaire • Certificate of Independent Tender Determination • Self-Declaration Forms - SD1 • Self-Declaration that the Person/Tenderer will not engage in any Corrupt or Fraudulent Practice. – SD2 • Declaration and Commitment to the Code of Ethics

Times Tower shall be operating as the primary site as all the outer stations are oor shall be integrated with the Times Tower Integrated Security Systems (ISS).

Description of Criteria	Maximum Score
COMPANY PROFILE	
<p>a) Managerial and Key Personnel Competency Profiles Key Staff Competency Profiles. Proof of 5 staff with minimum Diploma in engineering in any field. Attach CVs accompanied by academic/professional (2 marks for each)</p>	10
<p style="text-align: center;">Physical Facilities</p> <ul style="list-style-type: none"> ▪ Proof of minimum of Five motor vehicles for movement of staff and the tools of work (1 Marks each). ▪ Attach logbooks or lease hire of vehicles 	5
<p style="text-align: center;">Experience/Reputation</p> <ul style="list-style-type: none"> ▪ Proof of satisfactory service rendered for at least two (2) major client (comparable organization to KRA) with contracts of similar nature, value for services rendered in the last five years. Provide summary of services rendered, value of contract and contact person, address and telephone number (2.5 marks each) <p>Attach LSO/Contract/ award letters/ recommendation letters.</p>	5
Total	20

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Cut off score

15

Tender Evaluation Weighting Criteria

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04/10/22.

