



ADDENDUM "SET 3"

1ST MARCH, 2022.

To all Prospective bidders,

REF: TENDER NO.KRA/HQS/NCB -042 /2021-2022 – SUPPLY AND DELIVERY OF STANDARD LAPTOPS FOR A PERIOD OF TWO (2) YEARS.

Kenya Revenue Authority wishes to inform prospective bidders of the following amendments highlighted below:

	Tender Instruction	KRA Responses
1.	For the Manufacturer's Authorization letter, would a reseller/distributor letter suffice or do you strictly require the letter from the manufacturer?	Prospective bidders are hereby advised that the requirement stands. Manufacturer's Authorization should be address to KRA. Reseller/Distributor letter will not suffice.
2.	Kindly clarify by what you mean by local warranty? Does it mean a warranty from for example HP will not be applicable?	Prospective bidders are hereby advised that the requirement is Manufacturer's one (1) year warranty valid locally. This is to ensure that: 1. The products supplied are not grey market. 2. The products are genuine products. 3. The products have been sourced through the authorized products' distribution channels. Please Note: The supplied products by successful bidder will be required to provide serial numbers of the products which will be shared with Manufacturer to confirm the above 3 items.
3.	I had also requested for guidance on a Joint Venture for the same tender. Kindly provide us with the information and necessary documents for that. You had mentioned a separate JV agreement document(please send a template)	Prospective bidders are hereby advised that the template for the Joint Venture can be accessed on page 42 of the tender document.
4.	the power of attorney (also a sample of this if possible?) and any other information.	Prospective bidders are hereby advised to acknowledge the attached Annex 1 of Set 3 of the Addendum dated 1 st March, 2022.



Tender Instruction	KRA Responses
EXTENSION OF TENDER CLOSING DATE	
PREVIOUSLY	CURRENTLY
4 th March, 2022 at 11:00 am Times Tower	11 th March, 2022 at 11:00 am Times Tower

The Addendum form part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,

Benson Kiruja

For: Deputy Commissioner - Supply Chain Management

BM

ADDENDUM SET 3

ANNEX 1

FORMAT OF POWER OF ATTORNEY

We (name and address of the registered office) do hereby constitute, appoint and authorize Mr. / Mrs. / Ms (name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for the project/goods/works/services

“.....”, including signing and submission of all documents and providing information / responses to the Kenya Revenue Authority ("KRA"), representing us in all matters before KRA, and generally dealing with KRA in all matters in connection with our Proposal for the said project/goods/works/services.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

..... (Signature)
(Name, Title and Address)

Accepted
..... (Signature)
(Name, Title and Address of the Attorney)


1/03/2022

