

7th May 2021

To all Prospective bidders,

**TENDER NO.KRA/HQS/NCB-065/2020-2021 – PROVISION OF MEDICAL
SCHEME MANAGEMENT SERVICES FOR A PERIOD OF TWO (2) YEARS**

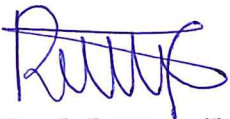
RE: ADDENDUM SET “1”

Kenya Revenue Authority wishes to inform prospective bidders to note the following amendments and clarifications in the bid document and effect the amendments appropriately for the above tender.

No.	Tender Instruction	KRA Responses
1.	Form of Tender – Financial Proposal Form from page 48 to 49 of the bid document	The Form of tender has been expunged and replaced with a New Price Schedule attached as Annex 1
Note: <ul style="list-style-type: none">Prospective bidders are hereby advised to take note of Annex 1Prospective bidders are hereby reminded that the tender closing date is 18th May 2021 at 11.00am.		

The addendum form part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,



Rhodah Nzovila

For: Deputy Commissioner - Supply Chain Management

R/N

ANNEX 1

16 REVISED FORM OF TENDER – FINANCIAL PROPOSAL FORM

The Tenderer must prepare the Form of Tender- Financial Proposal on stationery with its Form head clearly showing the Tenderer's complete name and business address.

Note: All italicized text is to help Tenderers in preparing this form.

Date of this Tender submission: [insert date (as day, month and year) of Tender submission]

Invitation to Tender No.:[insert identification]

To: [insert complete name of Procuring Entity] We, the under signed Tenderer, hereby submit the second part of our Tender, the Financial Proposal in submitting our Financial Proposal, we make the following additional declarations:

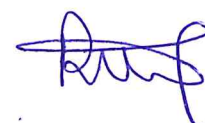
- (a) **Tender Validity Period:** Our Tender shall be valid for the period specified in TDS 20.1 (as amended, if applicable) from the date fixed for the Tender submission deadline specified in TDS 23.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (b) **Total Price:** The total price of our Tender (as indicated in our detailed price schedule), excluding any discounts offered in item (c) below is:

(Bidder to Indicate Two years Grand Total Annual Cost (Kshs) Inclusive of VAT carried from the price Schedule below).....

.....

(c) PRICE SCHEDULE

Description	Estimated number of lives	Annual Unit cost per live (Kshs) inclusive of VAT	Total Annual Cost (for 21000 lives) Inclusive of VAT		Two years grand Total Annual Cost (for 21000 lives) Inclusive of VAT
			Year 1 (A)	Year 2 (B)	
Provision of Medical Scheme Management Services.	21,000 lives				(A)+(B) NB: To be carried in (b) above



Provide cost for additional live.

Description	Annual Unit cost per additional live (Kshs) inclusive of VAT
Provision of Medical Scheme Management Services for additional live(s)	
NB: Provide for additional lives on a need basis subject to availability of funds to a maximum spend of Kshs 3,000,000.00 (three million	

- (d) **Discounts:** The discounts offered and the methodology for their application are:
- i) The discounts offered are: *[Specify in detail each discount offered]*
 - ii) The exact method of calculations to determine the net price after application of discounts is shown below:

.....
Where applicable

a) **Binding Contract:** We understand that this Tender, together with your written acceptance thereof included in your Form of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.

Name of the Tenderer:

Name of the person duly authorized to sign the Tender on behalf of the Tenderer:

.....

Title of the person signing the Tender:

Signature of the person named above: **Date signed**.....

*: In the case of the Tender submitted by a Joint Venture specify the name of the Joint Venture as Tenderer.

** : Person signing the Tender shall have the power of attorney given by the Tenderer. The power of attorney shall be attached with the Tender Schedules.

