



ISO9001:2015 CERTIFIED
ADDENDUM SET "3"

2nd March 2022

To all Prospective Bidders,

TENDER NO. KRA/HQS/NCB-035/2021-2022- RENEWAL OF MICROSOFT ENTREPRISE LICENSES SUBSCRIPTION AGREEMENT FOR A PERIOD OF THREE (3) YEARS

Kenya Revenue Authority wishes to inform prospective bidders to note the following clarifications and amendments in the tender document and effect the amendment appropriately.

S/N	Page no of Tender	Section	Tender Description	Query	KRA Response
1	81	B. Functional, Architectural and Performance Requirements sub clause no : (iii), 3.1	Architectural Requirements to be met by the Information System. The Information System MUST be supplied and configured to implement the following architecture. 1) Software Architecture: [specify: features (use diagrams as appropriate)]. 2) Hardware Architecture: [specify: features (use diagrams as appropriate)].	Please clarify and elaborate what does KRA mean from Information system. which Software is KRA referring to? What Hardware is KRA referring to?	This is not Applicable for the renewal of Microsoft Licenses. It is part of the standard Tender document format

2	81	B. Functional, Architectural and Performance Requirements sub clause no: (iv)	<p>Systems Administration and Management Functions Required to be met by the Information System.</p> <ol style="list-style-type: none"> 1) The Information System MUST provide for the following management, administration, and security features at the overall System level in an integrated fashion. 2) Installation, Configuration and Change Management: [specify: features]. 3) Operational Monitoring, Diagnostics, and Troubleshooting: [specify: features]. 4) User Administration and Access Control; User and Usage Monitoring and Audit Trails: [specify: features] 5) System and Information Security and Security Policies: [specify: features] 6) Back-up and Disaster- Recovery: [specify: features] 	Please clarify and elaborate what does KRA mean from Information system. Does KRA want these functionalities mentioned in this clause for the Microsoft Enterprise Licenses renewal project ? If yes, please elaborate the requirement in detail.	This is not Applicable for the renewal of Microsoft Licenses. It is part of the standard Tender Document format
3.1	82	5.1 The Information System MUST reach the following performance levels. Sub clause no: C i)	<p>C Service Specifications– Supply & Install Items. System Analysis, Design and Customization/ Development(1) The Supplier MUST perform the following Analysis and Design activities using a formal system analysis/ development methodology with the following key activities and design deliverables.2) Detailed Analysis: [for example, specify: System Design Document; System Requirements Specification; Interface Requirements Specification]; Software/System Test Descriptions; Software/ System Test Plan, etc.]3) Physical Design: [for example, specify: Software Design Description; Interface Design Document; Data base Design Document; etc.]4) Integrated System: [for example, specify: User's Manual; Operations Manual; Source Code; CASE Files; etc.]</p>	Please clarify and elaborate what does KRA mean from Information system. Does KRA want these functionalities mentioned in this clause for the Microsoft Enterprise Licenses renewal project ?If yes, please elaborate the requirement in detail.	This is not Applicable for the renewal of Microsoft Licenses. It is part of the standard Tender Document format

3.2	82	5.1 The Information System MUST reach the following performance levels. Sub clause : C ii)	Software Customization/ Development (1) The Supplier MUST perform Software Customization / Development using a formal software development methodology with the following characteristics and/ or with the following technologies and/ or tools.	Vide this clause , KRA is mentioning about Software customization/Development. Kindly clarify which software development / customization is needed ?	This is not Applicable for the renewal of Microsoft Licenses. It is part of the standard Tender Document format
4	82	5.1 The Information System MUST reach the following performance levels. Sub Clause no: C iii)	iii) System Integration (to other existing systems). The Supplier MUST perform the following Integration Services.	Please clarify and elaborate what does KRA mean from System Integration. Does KRA want these functionalities mentioned in this clause for the Microsoft Enterprise Licenses renewal project ? If yes, please elaborate the requirement in detail.	This is not Applicable for the renewal of Microsoft Licenses. It is part of the standard Tender format
5	83 to 88	Various clauses starting from clause 7.1 onwards	The released tender document has mention about Hardware, Printer, Network, Scanner, Database expert, Software analyst, Cabling, Video Conferencing , UPS etc	Are these items/functions part of Microsoft Enterprise License renewal Project? Kindly clarify. If these are required, kindly provide detailed requirement of each	This is not Applicable for the renewal of Microsoft Licenses. It is part of the standard Tender format
6	GENERAL -	Tender closing date		Kindly extend the closing date to 2 weeks after the release of last clarifications	Extension had been granted for one (1) week only ending on 10th March, 2022.

1). Prospective bidders are advised that the tender **closing dates have been extended** as follows;

Previous Tender Closing Date: 3rd March 2022 at 11:00am.

New Tender Closing Date: 10th March, 2022 at 11:00am.

2). Bidders are notified of the above changes and informed to align their bid documents and **extend their tender security** appropriately.

This clarification forms part of the bidding document and is binding to the binder. All other terms and conditions of the tender remain the same. Prospective bidders are therefore required to immediate acknowledge receipt of this addendum through; eprocurement@kva.go.ke

Regards,

Benson Kiruja

For: Deputy Commissioner – Supply Chain Management

