



**KENYA REVENUE
AUTHORITY**

PROVISION OF ALARM BACK UP SYSTEM

LOT 3: MANDATORY REQUIREMENTS - AMENDED

	REQUIREMENTS	COMPLIANCE (YES/NO)
1.	Duly filled and signed Form of Tender	
2.	Duly filled and signed Price Schedules	
3.	Power of Attorney (exempt for sole proprietors)	
4.	Tender security of KES 500,000.00 valid for 365 days from the date of tender closing. ie valid until 18 th September 2025	
5.	Attach copy of Registration of Business/Certificate of Incorporation.	
6.	Duly filled and signed Confidential Business Questionnaire Form	
7.	Duly filled Certificate of Independent Tender Determination form (in the format provided in the bidding document)	
8.	Duly filled Form SD1 Self declaration confirming that the person/tenderer is not debarred in the matter of The Public Procurement and Asset Disposal Act 2015 (in the format provided in the bidding document).	
9.	Duly filled Form SD2 Self Declaration Confirming that the person/tenderer will not engage in any corrupt or fraudulent practice (in the format provided in the bidding document)	
10.	Duly filled and signed Declaration and commitment to the Code of Ethics	
11.	Certified copies of audited accounts for the last three years (2021, 2022 and 2023) with an annual turnover of Kshs 400 Million for each financial year.	
12.	Social Obligations Submit Valid Tax Compliance Certificate	
13.	Valid current membership Certificate of Kenya Security Industry Association (KSIA) OR, Protective Security Industry Association (PSIA)	
14.	Valid Frequency License from Communication Authority	

	of Kenya (CAK).	
15.	Valid NSSF Compliance certificate.	
16.	Valid NHIF Compliance certificate.	
17.	Valid Labour Compliance Certificate .	
18.	Valid Registration Certificate with Private Security Regulatory Authority	
19.	Site visit Form stamped by KRA representatives or Local Government Administration officer for all listed stations. See Annex 9.	
20.	Owned or leased control room for real time monitoring. Attach a title deed or lease agreement.	
21.	Valid insurance covers for WIBA of Kshs 10M.	
22.	Valid insurance covers for Fidelity guarantee and Contractual Liability minimum of Kshs. 10 M.	
23.	Valid insurance covers for Public Liability minimum of Kshs 10m.	
24.	Valid insurance covers for Contractual Liability minimum of Kshs. 10 M.	
25.	Proof of presence in twenty three (23) counties. Tabulate and attach local county licenses.	
26.	Copy of CR12/ CR13 certificate which must be dated within the last twelve months from the tender closing date	
27.	A written declaration on company's letter head that the service provider shall pay the salaries by 5th of every subsequent month and remittance of statutory deduction by due date	
28.	Bidder to provide a written commitment that they shall be liable for any loss suffered by KRA caused by the contractor's employee's act of commission or omission and the same shall be compensated forthwith by way of credit notes during payment at the end of the month the loss is noted. NB: No payment shall be made until the credit note is provided.	
29.	A consent letter from the bidder allowing KRA to conduct background check on the bidders submitted documents.	