



**KRA/HQS/NCB – 029/ 2019 – 2020: PROVISION OF ONLINE TAXIS SERVICES –
FRAMEWORK AGREEMENT FOR TWO (2) YEARS**

6th November 2019

To all bidders,

ADDENDUM/CLARIFICATIONS

Respective bidders are advised to note the following amendments and clarifications in the bid document and effect the amendments appropriately.

TECHNICAL CLAUSE-BY-CLAUSE SPECIFICATIONS

No	Technical Specifications	Bidder response
1.	The bidder must have online and/or mobile application platform for requesting for the transport services.	
2.	Provide secure system access to KRA system administrator(s)	
3.	System security must be compatible with KRA ICT security policy.	
4.	The mobile application must be free from any advertisement or link to other sites.	
5.	The system to allow the administrator to add and remove staff to the platform.	
6.	The system to allow classification and identification of users according to their respective department, division etc.	
7.	The system must be able to generate report in such formats as excel, the reports must be able to provide route maps.	
8.	The system must provide for prior trip approval by the supervisor or team leader of the user.	
9.	The bidder must maintain 95% system availability within a year.	
10.	The bidder must maintain confidentiality of KRA staff data in their servers.	
11.	The bidder shall accept payment after service is provided (post-paid)	

TENDER RESPONSIVENESS CRITERIA

Bidders to note that the tender responsive criteria has been amended as follows;

S/N	ITEM DESCRIPTION	Mandatory
1.	Original Tender security (Kshs 100,000.00) valid for 365 days from the date of tender closing i.e 11 th November, 2020	

THE OVERALL TENDER EVALUATION CRITERIA IS AS FOLLOWS

Criteria	Maximum Score/ Requirement	Cut-Off Score
Tender Responsiveness	Mandatory	Met
Technical Evaluation	Part A- Clause by Clause	Pass/Fail
	Part B- Terms of services	Pass/ Fail
Pitch Evaluation	Pass/ Fail	Met
Financial Evaluation	Award to multiple bidders who are lowest evaluated.	

• **Financial Proposal – Form of Tender.**

Prospective bidders are advised to use the revised Form of Tender –(8.1 Form of Tender (Revised) in responding to the bids.

8.1 FORM OF TENDER

Date _____
Tender No. _____

To: KENYA REVENUE AUTHORITY
P. O. BOX 48240 – 00100 NAIROBI.

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Provision of Online Taxis Services Framework Agreement for Two (2) Years.**

in conformity with the said tender documents; for the sum of ...

No.	Description	Unit Cost (Inc of Taxes)
1.	Base fare/ Fixed charges	
2.	Per Minute Billing	
3.	Per Kilometre Billing	
4.	Waiting Charges	
5.	Minimum Charges	
6.	Cancellation charges	

(total tender amount in words and figures)
or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

To a maximum Provision of Twenty Million (Kshs 20,000,000.00) Shillings for an annual cost as at and when required.

2. We undertake, if our Tender is accepted, to deliver install and test the application in accordance with the delivery schedule specified in the Schedule of Requirements.
3. If our Tender is accepted, we will obtain the guarantee of a bank in a sum of equivalent to _____ percent of the Contract Price for the due performance of the Contract , in the form prescribed by (KRA).
4. We agree to abide by this Tender for a period of **335 Days** [number] from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us. Subject to signing of the Contract by the parties.
6. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 20 _____

[signature]

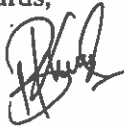
[in the capacity of]

Duly authorized to sign tender for an on behalf of _____

ADDENDUM /CLARIFICATION			
2	Parking fee should be part of financial proposal but it shall be invoiced separately with supporting documents.		
3.	PITCHING will be conducted to only those firms that would have met the technical evaluation cut-off criteria. The evaluation criteria detail will be provided to the bidders who will have passed the technical evaluation.		
EXTENSION OF CLOSING DATE			
No	DESCRIPTION	DATE/TIME	DATE/TIME
		PREVIOUS	CURRENT
1.	Kenya Revenue Authority hereby notifies prospective firms that it has extended the above tender as indicated-	6 TH NOVEMBER, 2019 11:00 AM	13 TH NOVEMBER, 2019 11:00 AM

The addendum/clarification form part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same.

Regards,



Benson Kiruja
For: Deputy Commissioner - Supply Chain Management

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