

**PERFORMANCE EVALUATION REPORT FOR SECURITY GUARDING SERVICES: MONTH.....**
**(Premises, Estates and Sites .....)**

NO.	Item	Quantity /Requirement	Shortfall	% performance rate	Remarks
1.	Guards				
2.	Dogs & Handlers				
3.	Back alarm response time within 30 minutes				
4.	VHF Radios				
5.	Belly scopes				
6.	Guards Monitoring system				
7.	Guards Salary payment by 5 <sup>th</sup> of every month				
8.	Tents				
9.	Motor vehicles				
10.	Motor cycles				
11.	Service Review meetings attendance once a month				
12.	Fire-fighting equipment				
13.	Safeguarding and protecting KRA personnel				
14.	Submission of management monthly reports				
15.	Metal detectors				
16.	Spot light torches				
17.	Umbrellas				
18.	Hand gloves				
19.	Full Uniform for each guard				
20.	Full time Contract Manager				
<b>Average Performance score :</b>					