



ADDENDUM “SET 1”

10th November, 2023

To all bidders,

KRA/HQS/RFP-015/2023- 2024: PROVISION OF CONSULTANCY SERVICES FOR THE PREPARATION OF TRANSITION OF KRA’s ISO/IEC 27001:2013 TO ISO/IEC 27001:2022 and RECERTIFICATION OF ISO/IEC 27001:2022 FOR A PERIOD OF SIX MONTHS.

KRA wishes to inform prospective bidders of the following clarifications.

S/No	CLARIFICATION	KRA RESPONSE									
	<ul style="list-style-type: none">Are you currently certified with BSI or PECB?	The Authority is not certified by either BSI or PECB.									
	REFERENCE TO THE BIDDING DOCUMENTS	KRA RESPONSE									
1	<p>The Criteria, sub-criteria, and point system for the evaluation of the Technical Proposals:</p> <table border="1"><thead><tr><th>No.</th><th>Criteria</th><th>Max Score</th></tr></thead><tbody><tr><td>1.</td><td><p>The Consultant should be a professional firm or joint venture or a consortium with expertise in architecting information security solutions, creating information security strategies, security programs and managing information security, Experience in working with various IS risk management models and ability to perform IS risk modelling, its implementation and management; Minimum of 5 full lifecycle implementation of ISMS in a complex environment; and Knowledge and implementation/ consulting experience in managing risk and compliance cases. projects of similar value and scope with the following competencies</p><p>a. Have undertaken at least Three (3) previous assignments of similar nature that were successfully completed within the last five (5) years for which the consultancy firm / joint venture / consortium was legally contracted as a company or was one of the joint venture partners. Assignments completed by the Consultant’s individual experts working privately or through other consulting firms cannot be claimed as the relevant experience of the Consultant, or that of the Consultant’s partners or sub-consultants. (Must attach evidence of work done and projects including completion certificates).</p><p>(5 Marks for each project)</p></td><td>15</td></tr><tr><td>2.</td><td><p>Details of the personnel to be committed to the assignment, by attaching detailed Curriculum Vitae. Must submit detailed Curriculum Vitae of at least three (3) key personnel, to be committed</p></td><td>15</td></tr></tbody></table>	No.	Criteria	Max Score	1.	<p>The Consultant should be a professional firm or joint venture or a consortium with expertise in architecting information security solutions, creating information security strategies, security programs and managing information security, Experience in working with various IS risk management models and ability to perform IS risk modelling, its implementation and management; Minimum of 5 full lifecycle implementation of ISMS in a complex environment; and Knowledge and implementation/ consulting experience in managing risk and compliance cases. projects of similar value and scope with the following competencies</p> <p>a. Have undertaken at least Three (3) previous assignments of similar nature that were successfully completed within the last five (5) years for which the consultancy firm / joint venture / consortium was legally contracted as a company or was one of the joint venture partners. Assignments completed by the Consultant’s individual experts working privately or through other consulting firms cannot be claimed as the relevant experience of the Consultant, or that of the Consultant’s partners or sub-consultants. (Must attach evidence of work done and projects including completion certificates).</p> <p>(5 Marks for each project)</p>	15	2.	<p>Details of the personnel to be committed to the assignment, by attaching detailed Curriculum Vitae. Must submit detailed Curriculum Vitae of at least three (3) key personnel, to be committed</p>	15	Bidders are advised that the cut off score for this criteria is 35 marks
No.	Criteria	Max Score									
1.	<p>The Consultant should be a professional firm or joint venture or a consortium with expertise in architecting information security solutions, creating information security strategies, security programs and managing information security, Experience in working with various IS risk management models and ability to perform IS risk modelling, its implementation and management; Minimum of 5 full lifecycle implementation of ISMS in a complex environment; and Knowledge and implementation/ consulting experience in managing risk and compliance cases. projects of similar value and scope with the following competencies</p> <p>a. Have undertaken at least Three (3) previous assignments of similar nature that were successfully completed within the last five (5) years for which the consultancy firm / joint venture / consortium was legally contracted as a company or was one of the joint venture partners. Assignments completed by the Consultant’s individual experts working privately or through other consulting firms cannot be claimed as the relevant experience of the Consultant, or that of the Consultant’s partners or sub-consultants. (Must attach evidence of work done and projects including completion certificates).</p> <p>(5 Marks for each project)</p>	15									
2.	<p>Details of the personnel to be committed to the assignment, by attaching detailed Curriculum Vitae. Must submit detailed Curriculum Vitae of at least three (3) key personnel, to be committed</p>	15									



	to the assignment. (Information to be included are - Name of consultant, qualifications (relevant to the assignment), Summary of qualifications and experience, roles (Consultant/Expert). (5 Marks for each Key personnel)		
3-	The personnel (3) key personnel , as above should attach the relevant academic qualifications as below; a) A relevant Bachelor's degree in Information Technology with 5 years post qualification practise in implementation of an ISMS (1 mark each) b) Certified ISO/IEC 27001 Lead Auditor, implementer and trainer from a reputable organization; (1 mark each) c) ISO/IEC 27001:2022 Transition Certificate from a reputable organization; (1 mark each) d) PMP, CISSP CISA/CISM ISO/BS Lead Auditor/Implementer and/or related GIAC certifications and certifications in MCSE, CCNA, CCSE (1 mark each)	12	
4-	The following minimum work experience should be demonstrated for the lead consultant:- a) Minimum of 5 years of experience in architecting information security solutions, creating information security strategies, security programs and managing information security management systems; b) Experience in working with various IS risk management models and ability to perform IS risk modelling, its implementation and management; c) Minimum of 5 full lifecycle implementation of ISMS in a complex environment; and d) Knowledge and implementation/ consulting experience in managing risk and compliance at least 2-3 cases. (8 Marks lead consultant with the above minimum requirement)	8	
TOTAL		50	
TENDER CLOSING DATES			
	Previous Tender Closing Date	Revised/ New Tender Closing Date	
	Wednesday, 15th November, 2023 at 11:00am	Thursday, 23rd November, 2023 at 11:00am <i>(Bidders are advised to align their bid security to the new tender closing date)</i>	

The clarification / addendum form part of the bidding document and is binding to the bidders.



**KENYA REVENUE
AUTHORITY**

PUBLIC

ISO 9001:2015 CERTIFIED

Bidders are advised to align their bid security to the new tender closing date

All other terms and conditions of the tender remain the same.

You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,

Rhodah Nzovila

For: Ag. Deputy Commissioner - Supply Chain Management

