



4<sup>th</sup> January 2024

**CLARIFICATIONS/ADDENDUM "SET 6"**

**KRA/HQS/NCB-025/2023-2024: PROVISION OF CLEANING AND GARBAGE COLLECTION SERVICES FOR KRA OFFICES AND RESIDENTIAL AREAS FOR A PERIOD OF (2) YEARS.**

Kenya Revenue Authority wishes to inform prospective bidders of the clarification detailed below for the above tender.

No	CLARIFICATION	KRA RESPONSE
1.	<p>From the requirement number 14,a declaration is required for labour laws, you have indicated that (a) Monthly Wages for Nairobi, Mombasa, Nakuru and Kisumu <b>Kshs.15,201.65</b>. House Allowance (15%) of the basic minimum monthly wage <b>Kshs. 2,280.24</b></p> <p>Total Wage Payable is <b><u>Kshs. 17,482</u></b></p> <p>(b) Monthly wages for all former Municipalities and Town Councils. Kshs.14,025.20. House allowance (15%) of the basic minimum monthly wage Kshs.2,103.78</p> <p>Total wage payable is Kshs. 16,129</p> <p>Failure to meet these requirement during the contract period will be a ground for cancellation of the contract.How does this apply to contractor if the situation is different per location?</p> <p>Will this apply to all stewards,supervisors and station managers</p>	<p>Bidders are advised that minimum wage requirement is applicable to stewards, supervisors and station managers</p>
2	<p>We would like to make an inquiry on mandatory requirement number 13 on copies of staff payroll certified by the bank. For firms that remit the salaries through a SACCO is it sufficient if the SACCO certifies the payroll.</p>	<p>Copies of payroll certified by a SACCO or any other financial institution is acceptable.</p>
3.	<p>We are required to bid for Lawn mower/ Brush cutter. These are two diffrenet equipment with varying costs. For instance, Car &amp; General sells a Briggs &amp; Stratton Push Lawn mower for Kes 116,000/- and a Briggs &amp; Stratton Brush Cutter for Kes 35,000/-. Kindly clarify whether we should quote only for the lawn mower (maybe</p>	<p>Bidders are advised that KRA will not be buying the equipment but require the contractor to avail the same for effective execution of the task / contract.</p>



# KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

	<p>for properties with large tracts of grass) and Brush cutter for properties with minimum grass cover</p> <p>In the same breath, we are also required to quote for Floor Scrubbing and Carpet Vacuuming Machines. These machines come in different specifications. Models also range from cheap chinese models to expensive european models.</p> <p>Considering that KRA will be paying for these equipment, can we be guided on the specifications/models for uniformity in bidding?</p>	
4	<p>Previously I asked for a work plan sample template. Will this be possible?</p>	<p>Bidders are advised that there is no template for work plan. Bidders are advised that any format of workplan will be accepted as long as it can communicate different roles and how they shall be carried out and within what period.</p>

The clarification/addendum forms part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge receipt of this addendum.

Regards,

**Bernard Mukundi**

**For: DEPUTY COMMISSIONER - SUPPLY CHAIN MANAGEMENT**