

ADDENDUM "SET 2"

24TH MAY, 2021.

To all Prospective bidders,

REF: TENDER NO.KRA/HQS/RFP -057 /2020-2021 – PROVISION OF CONSULTANCY SERVICES FOR ENTERPRISE CONTENT SOLUTION (DOCUMENT MANAGEMENT SOLUTION, RECORDS MANAGEMENT, SCANNING SOLUTION, CORRESPONDENCE MANAGEMENT- (RE-ADVERTISEMENT)

Kenya Revenue Authority wishes to inform prospective bidders of the clarifications / addendum highlighted below:

No.	Tender Instruction	KRA Responses
1.	FORM FIN-2 – SUMMARY OF COSTS on Pg 41	FORM FIN 2- Summary of Costs has been expunged and replaced with Revised Form Fin -2 Summary of Costs. Bidders are required to use the Revised Form Fin -2 Summary of Costs while responding to the tender.

The addendum form part of the bidding document and is binding to the bidder. All other terms and conditions of the tender remain the same. You are therefore required to immediately acknowledge the receipt of this addendum.

Regards,



Benson Kiruja

For: Deputy Commissioner - Supply Chain Management

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KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

“ADDENDUM SET 2”

Revised Form Fin -2 –Summary of Costs

Item	Description	Quantity	Unit Price	VAT	Total Cost Inclusive all applicable Taxes
1.	Deployment and Implementation of Enterprises Management Solution (DMS, RMS, Scanning solution, Correspondence Management System and BPM Solution) to support at least 500 concurrent users and scalable to at least 1000 concurrent users (<i>exclude cost of user licenses</i>)				
2.	Licensing if any (Please specify licence and pricing model)				
	YEAR 1	Concurrent Users	100		
		Business Process Automation Users	10		
		Scanning Stations	4		
	YEAR 2	Concurrent Users	200		
		Business Process Automation Users	20		
		Scanning Stations	4		
	YEAR 3	Concurrent Users	200		
		Business Process Automation Users	20		
		Scanning Stations	8		
3.	Solution Training for 15 Technical staff (Database/system Administrators/security) and 50 users (Trainers/Champions)				
4.	Support and Maintenance: Vendor's Premier technical support services, Operating system updates. Access to Manufacturer's technical assistance team, online troubleshooting/ support tools and proactive problem diagnosis services for a duration of three (3) years	For Year 2			
		For Year 3			
Grand Total Inclusive of all Applicable Taxes to be moved to Financial Proposal Submission Form					