

OVERTIME REQUEST

To The Proper Officer	Port / Place..... Country Date..... Serial No.....
-----------------------	---

Permission is requested for an officer to work overtime as below, at
(Place)

I/We* undertake to pay overtime charges

Date	From (Time)	To (Time)	Nature and extent of work proposed and particulars of aircraft, vessel or vehicle.

Name and signature of applicant.....

Address..... Date

*Approved/Not approved:

Name Rank.....

Signature Date:..... Time

FOR OFFICIAL USE

Name(s) of Assigned Staff

Staff Identity No.

.....
.....
.....

.....
 Proper Officer

.....
 Date