



DOMESTIC TAXES DEPARTMENT
REQUIREMENTS FOR REGISTRATION
IMPORTERS OF EXCISABLE GOODS

Name of Applicant.....

PIN.....

- 1. Application to be done on itax (Registration -Other registration - Import certificate)
2. Certificate of Incorporation/registration
3. Copies of PIN & Tax Compliance Certificate for;
a) Company
b) Director / owner
c) Tax Agent (Non Resident Applicants)
4. Details of Bankers and Name(s) of Bank, Branches, Account Numbers of
a) Company (Certified by bank)
b) Director / owner (Certified by bank)
c) Tax Agent (Certified by bank) For Non Resident Applicants
6. Copy of Valid applicable permits:
a) NACADA Alcoholic Beverages Import Certificate
b) Clearance from MOH (Tobacco & Tobacco Products)
c) County Business Permit
d) NEMA (Plastics)
e) Investor/Work permit for Non- Residents
7. Lease/ Tenancy agreement
8. Provide a detailed sketch / route map showing physical location of the premise
9. Inspection Report of premises (by KRA)

Table with 10 empty rows for document verification.

Taxpayer: I have submitted all of the above (ticked) documents to KRA

Name:Rank:

Signature.....Date.....

Phone Number..... Email address

Official Stamp/ Seal of the company